

## Annual Organizational Meeting

At the first regular meeting at which newly-elected board members are seated in election years and at the first regular meeting in December in non-election years, the board will elect from among its members a president and a vice president to serve one-year terms. A newly appointed board member will not be eligible to serve as an officer unless a majority of the board has been appointed.

If a board member is unable to continue to serve as an officer, a replacement will be elected immediately. In the absence of both the president and the vice president, the board will elect a president pro tempore who will perform the functions of the president during the latter's absence.

The superintendent will act as board secretary and perform all the duties as outlined by law. In order to provide a record of the proceedings of each meeting of the board, the superintendent will appoint a recording secretary of the board.

The normal order of business will be modified for the annual organizational meeting by considering the following matters, after the approval of the minutes of the previous meeting:

- A. Welcome and introduction of newly elected board members by the chair/president;
- B. Call for nominations for president to serve during the ensuing year;
- C. Election of a president (roll call vote);
- D. Assumption of office by the new president;
- E. Call for nominations for vice president to serve during the ensuing year; and
- F. Election of a vice president (roll call vote).

Policies will continue from year to year and board to board until and unless the board changes them.

Legal References:	RCW 28A.330.010	Board president, vice-president or president pro tempore — Secretary
	RCW 28A.330.020	Certain board elections, manner and vote required — Selection of personnel, manner
	RCW 28A.330.050	Duties of superintendent as secretary of the board
	RCW 28A.400.030	Superintendent's Duties
	RCW 29A.20.040	Local elected officials, commencement of term of office — Purpose

**Adoption Date: 06.13.94**  
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**Clover Park School District**  
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**Discretionary**