

High School Graduation Requirements

- A. The board will award a regular high school diploma to every student enrolled in the district who meets the requirements of graduation established by the district. Only one diploma will be awarded with no distinctions being made between the various programs of instruction, which may have been pursued.

The graduation requirements for Clover Park School District students shall meet or exceed those specified in state law and state Board of Education regulations. Graduation requirements in effect when a student first enrolls in high school will continue until that student graduates unless such period is in excess of ten years.

Graduation Requirements: Clover Park School District students who enter the 9th grade in the fall of 2012, and all students thereafter, must complete the equivalent of a four-year program of educational growth in grades 9-12, earn a minimum of 30 course credits as described below, and complete a High School and Beyond Plan. Students must also meet state requirements for graduation. Students enrolled in the Open Doors Youth Reengagement Program will earn the number and type of course credits required for the state high school diploma as set by the state Board of Education and as allowed according to the guidelines of the Open Doors Youth Reengagement Program.

A "credit" is defined as 135 hours (or other hourly number as granted through the state's credit hour waiver process) of planned instructional activities.

Subject	Classes of 2013-2015	Class of 2016 - 2018	Class of 2019 and Beyond
English	4	4	4
Mathematics	3	3	3
Science	Lab Science 1.5 <u>Science Elective .5</u> 2.0	Lab Science 1.5 <u>Science Elective .5</u> 2.0	Lab Science 2.0 <u>Science Elective 1.0</u> 3.0
Social Studies	WA St. Hist. & Govt. .5 US Hist. & Govt. 1.0 Cont. World Problems .5 <u>Social Studies Electives 1.5</u> 3.5	WA St. Hist. & Govt. * World History and Geography 1.0 US Hist. & Govt. 1.0 Cont. World History, Geography & Problems/ Civics 1.0 <u>Social Studies Electives .5</u> 3.5	WA St Hist. & Govt. * World History and Geography 1.0 US His. & Govt.1.0 Cont. World History, Geography & Problems/ Civics 1.0 <u>Social Studies Electives .5</u> 3.5

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Subject	Classes of 2013-2015	Class of 2016 - 2018	Class of 2019 and Beyond
Health and Fitness***	Health .5 <u>Fitness 1.5</u> 2.0	Health .5 <u>Fitness 1.5</u> 2.0	Health .5 <u>Fitness 1.5</u> 2.0
Arts	1	1	2.0**
Career-Technical Education (CTE)	2	2	2.0
World Language	0	0	2.0**
Electives	12.5	12.5	8.5
<p>* Per a change in state law (2012) Washington State History and Government will remain a mandatory Social Studies graduation requirement, but students will not be granted credit for its completion. It will be noted on the transcript as a met requirement.</p> <p>** Per State Board of Education a Personalized Pathway Requirement (PPR) may replace taking 1.0 Art credit and 2.0 credit of World Language</p>			
Total District Credit Requirements for Graduation	30	30	30

The board will approve additional graduation requirements as recommended by the superintendent.

Personalized Pathway Requirement (PPR) is related to courses that lead to a specific post high school career or educational outcome chosen by the student based on the student's interests and High School and Beyond Plan which may include career and technical education, and are intended to provide a focus for the student's learning. Before approval of the PPR a meeting will be held with the student, the parent/guardian and school staff to discuss the student's High School and Beyond Plan and the requirements for post-secondary and career choices. If parent cannot be reached for input – either via telephone or in-person conference, the school counselor or principal will approve the course.

Students must take at least one health course required for graduation that includes cardiopulmonary resuscitation (CPR) in at least one health class. The instruction must have been developed by the American Heart Association or the American Red Cross or be nationally-recognized based on the most current national guidelines for CPR. The instruction must include use of automated external defibrillators (AED) which may be taught by video. The district may provide the CPR instruction directly or arrange it through community-based

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providers such as the local fire department. Students are not required to earn CPR certification to successfully complete the instruction.

In addition to the minimum credit requirements, to earn a diploma each student must meet proficiency on the following state assessments and complete a High School and Beyond Plan:

Tests Required for Graduation		
Class of	Subject	Test
2014	ELA	Reading AND Writing HSPE*
	Math	Choose 1: <ul style="list-style-type: none"> • Algebra 1/Integrated Math 1 EOC • Geometry/Integrated Math 2 EOC
2015	ELA	Reading AND Writing HSPE*
	Math	Choose 1: <ul style="list-style-type: none"> • Algebra 1/Integrated Math 1 EOC • Geometry/Integrated Math 2 EOC • Algebra 1/Integrated Math 1 EOC exit exam** • Geometry/Integrated Math 2 EOC exit exam**
2016	ELA	Choose 1: <ul style="list-style-type: none"> • Reading AND Writing HSPE* • Smarter Balanced ELA test (exit exam cut score)+
	Math	Choose 1: <ul style="list-style-type: none"> • Algebra 1/Integrated Math 1 EOC* • Geometry/Integrated Math 2 EOC* • Algebra 1/Integrated Math 1 EOC exit exam*** • Geometry/Integrated Math 2 EOC exit exam*** • Smarter Balanced math test (exit exam cut score)+
2017	ELA	<ul style="list-style-type: none"> • Smarter Balanced ELA test (exit exam cut score)+
	Math	Choose 1: <ul style="list-style-type: none"> • Algebra 1/Integrated Math 1 EOC* • Geometry/Integrated Math 2 EOC* • Algebra 1/Integrated Math 1 EOC exit exam*** • Geometry/Integrated Math 2 EOC exit exam*** • Smarter Balanced math test (exit exam cut score)+
	Science	Biology EOC++
2018	Math	Choose 1: <ul style="list-style-type: none"> • Algebra 1/Integrated Math 1 EOC* • Geometry/Integrated Math 2 EOC* • Algebra 1/Integrated Math 1 EOC exit exam*** • Geometry/Integrated Math 2 EOC exit exam*** • Smarter Balanced math test (exit exam cut score)+
	Science	Biology EOC++

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2019	ELA	Smarter Balanced ELA test (cut score to be determined by State Board of Education)+
	Math	Smarter Balanced math test (cut score to be determined by State Board of Education)+
	Science	Biology EOC++

* Reading and Writing HSPEs will be available to 11th and 12th graders who have not met their graduation requirements in spring and fall 2015, and to 12th graders in spring and fall 2016 (subject to change).

** EOC exams are based on previous Washington State Learning Standards in math.

***EOC exit exams are based on updated Washington State Learning Standards (Common Core), beginning in school year 2014-15.

+ The Washington State Board of Education will set the exit exam cut score. The Smarter Balanced Assessment Consortium will set a college- and career-ready cut score that will be used for accountability in 11th grade. If a 10th grader meets the college- and career-ready cut score, he or she will not have to take the Smarter Balanced ELA test in 11th grade.

++ Until Next Generation Science Standards (NGSS) are implemented and assessed, students will be required to pass the biology EOC. After NGSS are implemented and assessed, students may be required to pass a comprehensive NGSS test for students graduating after 2016.

Complete a High School and Beyond Plan: Within the first year of high school enrollment, each student will develop a plan for satisfying the state and district’s high school graduation requirements and for their first year after high school completion. The plan should be developed in collaboration with the student, parent and district staff. The plan should include how the student will satisfy the district’s academic credit requirements, preparation for successfully completing the statewide assessment, and the student’s education/career goals for the year following graduation. Each student plan should be reviewed annually at the beginning of the school year to assess student progress, adjust the plan, and advise the student on steps necessary for successful completion of the plan.

B. Students, in the class of 2013 and beyond, must complete mathematics courses in the following progressive sequence:

1. Algebra I
2. Geometry
3. Algebra II or alternative math course per the following guidelines:

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In lieu of Algebra II, students may choose an alternative mathematics course, if the parent/guardian agrees the third credit mathematics elective is supportive of the student's education and career goals. Before approval of the elective third mathematics credit, a meeting will be held with the student, parent/guardian and school staff to discuss the student's High School and Beyond Plan and the mathematics requirements for post-secondary and career choices. If the parent is unavailable or does not indicate a preference, the school counselor or principal will approve the course.

Students may also satisfy the third mathematics requirement by earning equivalency-based credit in career and technical education mathematics courses. Those credits must be recorded using the equivalent academic high school department designation.

The district will obtain a signed consent from the parent for the student to enroll in the alternative third credit of mathematics. The consent form (2410 F1) will confirm: the meeting; the parent understands the impact of the selection on the student's educational and employment options; and the alternative is most appropriate for the needs of the student.

- C. A student will receive a certificate of academic achievement only if they complete the required courses, earn the appropriate number of credits (30) required, and complete the high school and beyond plan, and meet the reading, writing, and math standards on the high school statewide assessment or an appropriate alternative assessment. Starting with the Class of 2017 students are required to meet standard on the statewide science assessment or appropriate alternative assessment.

In lieu of the certificate of academic achievement students qualifying for special education services may earn a certificate of individual achievement as determined by their individual education plan. In the event minimum test requirements are adopted by the board, a student who possesses a disability will satisfy those competency requirements which are incorporated into the Individualized Education Program (IEP). Satisfactory completion of the objectives incorporated into the IEP will serve as the basis for determining completion of a course.

The district shall permit any student who is receiving special education or related services and who will continue to receive services between the ages of 18 and 21 to participate in the district graduation ceremony after four years of high school attendance as defined in Policy 2161, Special Education and Related Services.

In lieu of a diploma, the district shall provide the student with a certificate of attendance. Receiving the certificate of attendance does not preclude a student from continuing to receive special education and related services according to the IEP and completing courses in pursuit of a diploma or the certificate of individual achievement.

Receipt of a certificate of attendance is not equivalent to receipt of the high school diploma or a certificate of individual achievement.

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A student will be issued a diploma after completing the district's requirements for graduation.

A student's diploma or transcript may be withheld until the student pays for any school property that has been lost or willfully damaged. Upon payment for damages, or the equivalency through voluntary work, the diploma or transcript will be released. When the damages or fines do not exceed \$100, the student or his/her parents will have the right to an appeal using the same process as used for short-term suspension as defined in Policy 3241, Classroom Management, Corrective Actions or Punishments. When damages are in excess of \$100, the appeal process for long-term suspension as defined in Policy 3241, Classroom Management, Corrective Actions or Punishments, will apply.

D. High school credit will be awarded for successful completion of a specified unit of study. In this district, successful completion of a specified unit of study means:

1. Earning a passing grade according to the district's grading policy and/or;
2. Demonstrating proficiency/mastery of content standards as determined by the district and/ or;
3. Successfully completing an established number of hours of planned instructional activities to be determined by the district.

The district will establish a process for determining proficiency/mastery for credit-bearing courses of study.

E. The superintendent will develop procedures for implementing this policy which include:

1. Determination of the education plan process for identifying competencies;
2. Establishing the process for completion of the High School and Beyond Plan;
3. Recommending course and credit requirements which satisfy the State Board of Education requirements and recognize the expectations of the citizens of the district;
4. Determining which courses satisfy each subject area credit requirements and whether a particular course may satisfy more than one subject area requirement, including a process for determining the credits the district will recognize for courses taken through another program recognized by the state (e.g. another public school district or an approved private school) or those courses taken by students moving into the state from another state or country. Decisions regarding the recognition of credits earned before enrolling in the district will be based on the professional judgment of the high school principal or designee based on an evaluation of the student's former program and demonstrated knowledge and skills in the discipline for which credit is sought. The decision of the principal may be appealed to the superintendent within 15 school days;

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5. Making graduation requirements available in writing to students, parents and members of the public;
6. Providing for a waiver of graduation requirements for an individual student when permitted. All state graduation requirements must be satisfied unless a waiver is permitted by law;
7. Granting credit for learning experiences conducted away from school, including National Guard high school career training;
8. Granting credit for correspondence, vocational-technical institutes and/or college courses for college or university course work the district has agreed to accept for high school credit;

State law requires that the district award one high school credit for every five quarter hour credit or three semester hour credit successfully earned through a college or university, except for community college high school completion programs where the district awards the diploma. Tenth and eleventh grade students and their parents will be notified annually of the Running Start Program;

9. Granting credit for work experience;
10. Granting credit based upon competence testing, in lieu of enrollment;
11. Granting credit based on Alternative Learning Experience, see Policy 2255, Alternative Learning Courses;
12. Granting credit for high school courses completed before a student attended high school, to the extent that the course work exceeded the requirements for seventh or eighth grade;
13. Counseling of students to know what is expected of them in order to graduate;
14. Prepare a list of all graduating students for the information of the board and release to the public;
15. Preparing suitable diplomas and final transcripts for graduating seniors;
16. Planning and executing graduation ceremonies;
17. Revising High School and Beyond Plans for students who are not successful on one or more components of the statewide assessment and/or making adequate progress toward credit completion meeting high school graduation requirements; and
18. An exception to this policy is students enrolled in HB 1418, Open Door youth reengagement program. Students enrolled in the Open Door youth reengagement program must meet all state graduation requirements. Students earning their diploma

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through the Open Door youth reengagement program do not participate in Clover Park School District graduation ceremonies.

In the event that other forms of corrective actions are imposed for violations of school rules, the student may be denied participation in graduation ceremonies. Such exclusion will be regarded as a school suspension. In such instances, the diploma will be granted on a separate occasion, providing the student has met all graduation requirements set forth in this policy.

Cross References:	Board Policy 2161	Special Education and Related Services for Eligible Students
	Board Policy 2255	Alternative Learning Experience Courses
	Board Policy 2413	Equivalency Credit for Career and Technical Education Courses
	Board Policy 3110	Age at Entrance
	Board Policy 3241	Classroom Management and Corrective Actions
	Board Policy 3520	Student Fees, Fines, or Charges
Legal References	RCW 28A.230.090	High school graduation requirements or equivalencies — Reevaluation of graduation requirements — Review and authorization of proposed changes — Credit for courses taken before attending high school — Postsecondary credit equivalencies
	RCW 28A.230.120	High school diplomas — Issuance — Option to receive final transcripts — Notice
	RCW 28A.600.300-400	Running start program
	RCW 28A.635.060	Defacing or injuring school property — Liability of pupil, parent or guardian — Withholding grades, diploma, or transcripts — Suspension and restitution — Voluntary work program as alternative — Rights protected

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WAC 180-51	High school graduation requirements
WAC 392-121-182	Alternative Learning Experience Requirements
WAC 392-169	Special service programs running start program
WAC 392-348	Secondary Education
WAC 392-410	Courses of studies and equivalencies
HB 1418	Open door youth re-engagement system

Adoption Date: 11.12.85

Former Policy Number: 4101A/B, 4102

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Revised: 09.09.02; 11.10.03; 06.13.05; 03.12.07; 10.08.07; 09.14.09; 12.13.10; 07.09.12; 08.11.14; 01.12.15; 10.12.15

Essential