

## Student Activities: Academic Eligibility

This procedure is to be followed for all Clover Park School District secondary students.

For high school students to maintain academic eligibility, they must be enrolled as full-time students, carrying a minimum of seven (7) academic, credit-bearing courses within the high schools' eight period block schedule. High school seniors on track to graduate may enroll in one or less class than the minimum number of classes required for other students. They must maintain passing grades and cannot drop or withdraw from a class to remain eligible.

Students must maintain a grade of "C" or higher in all courses or be required to attend extended learning opportunities each day they are offered (i.e. lunchtime support, homework club, study table, tutoring, etc.) prior to attending practice, competitions or other school activities. After the student has attended the extended learning opportunity, he/she may participate on that day in practice, competitions or other school activities. At any time a student's grades are all above a "C-," attendance at extended learning is optional.

At each grade checkpoint, students must have a minimum 2.0 GPA and no failing grades or a minimum of 2.5 GPA and no more than one failing grade.

Academic eligibility standards must be provided in writing to the students and parents involved in the sport and/or student activity and/or cheer staff or dance team.

### Grading checkpoints

- A. Fall sports turnout.
  - Students with less than a 2.0 GPA and one (1) failing grade from the previous semester are declared ineligible and are suspended from athletic competition for the first three weeks of the semester.
  - Students with less than a 2.0 GPA and more than one (1) failing grade are suspended from athletic competition through the first five weeks of the semester (high school) or three (3) weeks of the semester (middle school).
  - Students with at least a 2.5 GPA and more than one (1) failing grade from the previous semester are declared ineligible and are suspended from athletic competition through the first five weeks of the semester (high school) or three (3) weeks of the semester (middle school).
- B. At the Third Friday of the first semester; students who were ineligible from the previous semester must now have a 2.0 GPA and be passing all classes.
- C. At First mid-quarter report complete a Grade check on all students in sports, and/or student activity and/or cheer staff or dance team.
- D. At First quarter report card. Grade check on all students in sports, and/or student activity and/or cheer staff or dance team.
- E. At Second mid-quarter report. Grade check on all students in sports, and/or student activity and/or cheer staff or dance team.

- F. At First semester report card. Grade check on all students in sports, and/or student activity and/or cheer staff or dance team.
- Students with less than a 2.0 GPA and one (1) failing grade from the previous semester are declared ineligible and are suspended from athletic competition for the first three weeks of the semester.
  - Students with less than a 2.0 GPA and more than one (1) failing grade are suspended from athletic competition through the first five weeks of the semester (high school) or three (3) weeks of the semester (middle school).
  - Students with at least a 2.5 GPA and more than one (1) failing grade from the previous semester are declared ineligible and are suspended from athletic competition through the first five weeks of the semester (high school) or three (3) weeks of the semester (middle school).
- G. By the Third and Fifth Friday of the second semester. Students who were ineligible from the previous semester must now have a 2.0 GPA and be passing all classes.
- H. At Third mid-quarter report Grade check on all students in sports and/or student activity and/or cheer staff or dance team.
- I. At Third quarter report card Grade check on all students in sports, and/or student activity and/or cheer staff or dance team.
- J. At Fourth mid-quarter report Grade check on all students in sports, and/or student activity and/or cheer staff or dance team.
- K. At Second semester report card Grade check on all students in sports, and/or student activity and/or cheer staff or dance team. This report card will determine students' eligibility for fall sports the following school year.

Note: Successfully passing a course in summer school will offset the failing grade in that course from the regular school year.

The exact dates of the checkpoints will be established for both high schools and middle schools on a mutually agreed-upon calendar, prepared by the administrator for secondary schools, based upon the dates of the mid-quarter and quarter reports.

Students who fail to maintain the eligibility standard become ineligible at the end of the school day on the checkpoint date and remain ineligible until such time as they have served the probationary suspension and/or meet the academic eligibility standard.

### **Enforcement**

- A. The checkpoints on the third Friday of the semester are only for students who are ineligible due to the grades from the previous semester. Ineligible students may not participate in competition or performances until they are determined eligible at this third Friday checkpoint.

- B. If students meet the requirement of 2.0 GPA and no failing grades or a 2.5 GPA and not more than one (1) failing grade, they are given immediate eligibility. If not, they are held out until they have a 2.0 GPA and no failing grades or at least a 2.5 GPA and no more than one (1) failing grade.
- C. At all other checkpoints, the eligibility of all students in sports, cheer staff or dance team is determined. Students must have a 2.0 GPA and no failing grades or at least a 2.5 GPA and no more than one (1) failing grade.
- D. Coaches and advisors are given a list of ineligible students and told to hold them out until they become eligible.
- E. Coaches and advisors are also instructed that ineligible students must attend study table. They may not practice unless they attend study table. They may not participate in competition until they become eligible.
- F. To become eligible again, the student is responsible for getting a **Grade Check Form** signed (for less than a 2.0 GPA, by all teachers; for F's, by the teachers of those classes) and return to the athletic director/coordinator. The athletic director will keep a copy with the date and provide notification to the coach that the student is now eligible to participate.

### **Appeal Process**

- A. An Academic Eligibility Appeal Committee shall be established at each school, composed of the principal, the athletic director/coordinator, and the student's guidance counselor.
- B. A student, parent, coach, teacher or guidance counselor may request an appeal to the Academic Eligibility Appeal Committee, using an **Eligibility Appeal Form**. The athletic director/coordinator is to determine whether an appeal hearing is warranted.
- C. The basis for an appeal may include special education or special needs issues, the academic challenge of the course, extraordinary personal or family circumstances.
- D. If granted an appeal hearing, the committee will make every effort to meet within the next two working days.
- E. The student, parent, coach or guidance counselor may present the case to the committee. The teacher or teachers involved will be asked to provide information to the committee.
- F. The findings of the committee will be communicated within two working days of meeting in a written memo to the assistant superintendent for secondary schools. The assistant superintendent for secondary schools will meet with the two school athletic directors/coordinators to determine final approval or denial of the appeal within two working days of receiving the appeal committee's memo.
- G. Within one day, the final decision will be communicated in a memo to the student, parents, coach or advisor, and all committee members.
- H. The student will remain ineligible until the committee's decision has been made.

**Fair Standards**

- A.** To ensure consistent application of this procedure at secondary schools, the assistant superintendent for secondary schools will brief secondary principals on the number and kind of appeals that have been made, denied and granted at each school. Out of this process, clear criteria and standards will be developed. These criteria and standards will balance the need for consistent, enforceable standards with the need to address the unique circumstances of individual students.

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