



Fund Raiser Form

This fund raiser form is to serve two purposes:

1. To make the school district aware of all fund raising activities.
2. To document the principals approval of fund raising activities.

REMINDER GUIDELINES:

1. Unsupervised door-to-door fund raising is prohibited.
2. Student participation must be voluntary.
3. The fund raising activity may not create an unfavorable public relations image.
4. Fund raising activities must not interfere with the educational program.
5. All ASB requirements must be followed.
6. Fund raising activities by outside groups (including parent groups) must not involve the official student body organizations and must not utilize district materials, supplies, facilities or staff unless reimbursement is made.
7. The principal must approve all fund raisers.
8. The assistant superintendent must approve all fund raisers anticipated to collect in excess of \$10,000.
9. A copy of this form must be sent to the appropriate assistant superintendent.

Fund Raiser Information

School name: _____

Dates: _____

Location (*if off site*): _____

Sponsoring group: _____

Names of staff members/parents leading the fund raising efforts:

_____	_____	_____
_____	_____	_____
_____	_____	_____

Proposed activity:

Purpose:

The manner in which the money is to be collected and deposited:

Is the fund raiser anticipated to be in excess of \$10,000? Yes No
(Requires assistant superintendent approval)

Principal signature/approval and date:

Signature: _____ Date: _____

Assistant superintendent signature/approval and date:

Signature: _____ Date: _____