

## Safe and Orderly Learning Environment

### Contacts with Staff

The learning environment and the staff's time for students will be free from interruption. Except in emergencies, teaching staff will not be interrupted in their work. Brief messages will be recorded so as to permit the staff member to return the call when free.

Certificated staff will be available for consultation with students and community members. Students and community members are urged to make appointments with staff to assure an uninterrupted conference.

No one will solicit funds or conduct private business with staff on school time and premises.

### Visitors

The board welcomes and encourages visits to school by parents, community members, and interested educators. The superintendent will establish guidelines governing school visits to insure orderly operation of the educational process and the safety of students and staff.

The superintendent will develop written guidelines regarding rights of non-custodial parents, consistent with current laws, and disseminate the information to all employees working with parents who request meetings, visits, or removal of their child from school premises.

### Disruption of School Operations

The superintendent or staff member in charge will direct a person to leave immediately if any person is:

- A. Under the influence of drugs or alcohol; or
- B. Is disrupting, threatening, or obstructing any school program, activity, or meeting; or
- C. Inciting another to imminently commit any act which would disturb or interfere with or obstruct any lawful task, function, process or procedure (of any student, official, classified or certificated staff member or invitee) of the school district.

If such a person refuses to leave, the superintendent or staff member will immediately call for the assistance of a law enforcement officer.

Legal Reference:	RCW 28A.605.020	Parents' access to classroom or school sponsored activities — Limitation
	RCW 28A.635.020	Wilfully disobeying school administrative personnel or refusing to leave public property, violations, when — Penalty
	RCW 28A.635.030	Disturbing school, school activities, or meetings — Penalty
	RCW 28A.635.090	Interfering by force or violence — Penalty
	RCW 28A.635.100	Intimidating any administrator, teacher, classified employee, or student by

**CLOVER PARK SCHOOL DISTRICT**  
**Policy Series: Community Relations**

**Policy No. 4200**

20 U.S.C. § 7908

threat of force or violence unlawful  
— Penalty  
No Child Left Behind Act, Military  
Recruiter Provision

**Adoption Date: 06.11.12**  
**Clover Park School District**  
**Revised:**  
**Discretionary**